



Heritage Days, Inc.

P.O. Box 07
Harrodsburg, IN 47434

Dear Artists & Artisans:

We are working hard on the annual Heritage Days Festival and sincerely hope you will be a part of the excitement in Harrodsburg, Indiana this May. Please take a few moments to review the following guidelines for this year's festival as we have made some changes. Arts and craft booth spaces are now located on the WEST side of the Community Center. Food booth spaces will remain in the same location as in past years. Our space is limited, so you'll want to complete the rental application and return it, with your check for payment, as soon as possible.

Booth Rental Guidelines 2012

I/We the undersigned, hereafter referred to as the exhibitor; agree to abide by the provisions and conditions of this contract for the purpose of renting booth space during the Harrodsburg Heritage Days Festival, May 18 & 19, 2012.

1. No food or beverage displays are permitted except those approved by the Heritage Days Association and have a Monroe County Health Department food permit.
2. The Exhibitor hereby releases the members of the Heritage Days Association and anyone associated with the Heritage Days festival of any liability for loss, damage or injury to person or persons.
3. Exhibition dates are Friday and Saturday, May 18 & 19, 2012. Exhibitors should be set up and open by 1:00p.m. on Friday. Spaces outside are approximately 10 x 12'. Should more space be necessary please specify. Only the space requested will be made available. There is a charge for additional space. Vehicles or trailers that do not fit into specified spaces will need to be moved and parked elsewhere.
4. Art and craft booth fees are \$35.00 per space. Food booth spaces are \$75.00 each. Electricity is available for an additional charge of \$5.00 for 110 and \$10.00 for 220.
5. Mandatory participation hours for the festival are Friday 1:00p.m. to 6:00p.m. (Although you may open before 1:00p.m.) and Saturday 9:00a.m. to 6:00p.m. (You may stay later if you would like.)
6. If you are a returning vendor we would encourage you to bring new items of interest to your booth space. Please keep in mind that this festival is family friendly. Any exhibition of questionable merchandise will be grounds for removal of the merchandise in question. Heritage Days Board members reserve the right to determine what is considered family friendly. Any items deemed or interpreted as pornographic will NOT be permitted.
7. All checks (or money orders) for payment should be made payable to the Harrodsburg Heritage Days Association and returned with the completed rental agreement. Space will not be reserved without both the completed rental agreement AND payment. Space is limited and on a first come, first served basis. All payments are non-refundable, regardless of the circumstance.
8. By signing the rental application and submitting it for consideration I release and hold harmless the Heritage Days Festival committee, the town of Harrodsburg, Indiana and/or the owners or management of the grounds or location where this event is held, from any loss, damages or injury resulting from participating in this event.
9. Please retain these guidelines for your reference.

Booth Rental Application 2012

I/We agree to the stated conditions and issue full payment in the amount of \$_____.00 for _____ spaces.

Name: _____

Doing Business As: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone number: _____ Email: _____

Do you need electricity? Yes / No If Yes what amps? _____ Do you need water? Yes / No

Please give a brief description of your exhibit

Exhibitor's signature: _____

Date: _____

All checks (or money orders) for payment should be made **payable to the Harrodsburg Heritage Days Association and returned with the completed rental agreement to Heritage Days, Inc. P.O. Box 07 Harrodsburg, IN 47434. Space will not be reserved without both the completed rental agreement AND payment. Space is limited and on a first come, first served basis. **All payments are non-refundable, regardless of the circumstance.***

All questions regarding vendor space should be directed to Leah Strain at l.dstrain@yahoo.com, by phone at 812-824-9806.